STANDARD SUPPLIER INSTRUCTIONS

MP-D-140 09

CONFIDENTIAL

MISSIONPHARMA

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INTRODUCTION

We are hereby pleased to provide you with Missionpharma's Standard Supplier Instructions (SSI), which we hope will be a valuable support for you in your cooperation with Missionpharma.

The instructions provide relevant information related to document preparation and its handling as well as dispatch of goods from the suppliers' premises to Missionpharma's clients, Missionpharma Logistics Kandla or Missionpharma Denmark.

The document is comprised of the following sections:

- **SECTION 1: IMPORTANT GUIDELINES**
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1. IMPORTANT GUIDELINES

1. Order confirmation to be sent to the Procurement co-ordinator within 5 working days

2. Please always mention the PO No. in the subject while corresponding with our nominated forwarder or the procurement co-ordinator, as the PO No. is also the booking reference no.

3. No commercial documents of the supplier should accompany the consignment nor be packed in any of the shipper cartons.

4. All products must be delivered with fresh production (minimum 95% shelf life) unless the PO states otherwise. All products with a max. shelf life of less than 24 months is not acceptable unless approved by Missionpharma.

5. Layout Instructions attached to the Purchase order should be coordinated directly with layout@mifamed.com Please refer to the layout section 8 for further details

6. In case of Hazardous goods, supplier is required to send MSDS (Material Safety Data Sheet) along with order confirmation unless the MSDS had been submitted within the previous 12 months, failing which material will not be accepted.

7. No mix batches are allowed to be packed in a shipper carton. Loose box/carton should be clearly identifiable by a separate label reading LOOSE BOX AND should be closed by a RED TAPE in order to have clear identification of a loose carton vis a vis full shipper carton.

8. Packing list should have complete details of all batches with manufacturing date, expiry date, total quantity of boxes, weight and volume

9. The procurement co-ordinator must be informed of any delivery deviation from the requested delivery date as soon as the supplier is aware of the delay, and under any circumstances NOT later than 3 weeks prior to the agreed shipment date.

10. If the supplier fails to deliver a part or all of the ordered goods within the agreed delivery time, the supplier is obliged to offer a solution acceptable to Missionpharma, to meet the agreed delivery time and is accountable for all additional charges that are incurred.

11. Delayed delivery beyond the agreed delivery time will result in the following penalty: The supplier will be penalised an amount of 1% per week of the total value of the order up to 10% of the total value of the order. Thereafter, Missionpharma has the right to cancel the purchase order without responsibility for any cost.

12. For cool items it is the responsibility of the supplier to secure the cool chain up to the point of delivery as stated in PO.

13. All glass bottles/fragile items to be packed in individual poly bag or bubble sheet and each of these bottles/fragile items have to be separated by honey combs in a shipper carton in order to prevent any leakages or damages during transit. Please mark all shipper cartons with glass bottles / fragile items by a separate label reading: GLASS ITEMS – HANDLE WITH CARE in bold with minimum font of 20.

14. In case of any quality-related issues for the products prequalified by Missionpharma or GMP non-compliance reported from any regulatory authority or inspection agency, you are required to inform us immediately.

DIRECT SHIPMENTS (TRANSIT)

1.1 Transport set-up

1.1.1 Advance Shipping Notice (ASN)

If the responsibility of the transportation lies with the supplier, the supplier must be in contract with the freight forwarder used and comply with GDP requirements as stated by WHO.

Please co-ordinate with the procurement co-ordinator before shipping out goods from your facility and kindly e-mail invoice, packing list, batch list and Certificate of Analysis to the procurement co-ordinator immediately after shipment. Refer to the document checklist 3.6 below.

Missionpharma's nominated forwarders must always be used and this must be considered by suppliers in their cost prices.

In special cases only, you may be required to store goods for up to 4 weeks after the readiness dates.

1.1.2 Sea freight/Air freight

For bookings with INCOTERMS as FOB/FCA:

Upon receipt of purchase order, please inform approximate weight, volume of the cargo and dispatch schedule to the procurement co-ordinator.

1.2 Documents

Complete set of Invoice, Packing list, Batch list and Certificate of Analysis should be forwarded to the concerned procurement co-ordinator immediately on readiness of cargo. All the above documents should be completed in all aspects and communicated by e-mail, fax or courier.

FCR should be sent as soon as received from the nominated forwarder.

1.3 Marking of goods / Shipping Instructions

Strictly as per instructions provided on the Purchase Order or as informed by the procurement co-ordinator. The Supplier must always use shipping mark design which includes Missionpharma name and address as follows: Missionpharma A/S, Vassingeroed 9, DK-3540 Lynge, Denmark.

1.4 Sampling plan for direct shipments

The manufacturer must take the picture of product/ product label from all possible sides of all products of a PO and send the pictures along with shipment documents. Also manufacturer must randomly pick batch samples and send by courier to Missionpharma prior to shipment of goods according to the below sampling plan:

PURCHASE ORDER QUANTITY Number of batches **(N)**	**MISSIONPHARMA BATCH SAMPLES*** Sample quantity **(n)**
1 – 10	n = N (one sample/batch)
11 - 14	11
15 - 24	12
24 - 34	13
35 - 44	14
45 - 54	15
55 – 64	16
65 – 74	17
...	...

*) One batch sample is defined as the number of original packs sufficient for one full analysis of the batch as specified hereunder:

- Tablets/Capsules: 1 sealed pack. If pack is less than 100 then minimum 100 tablets/capsules.
- Injections: 100 vials / ampoules
- Infusions (LVP)/Blood bags: 26 bottles/bags
- Oral suspensions (dry powder or liquid): 12 bottles
- Creams/Ointments/Lotions: 25 tubes
- Sterile Medical Devices: 50 pieces
- Gloves: 450 pieces
- Condoms: 1,000 pieces
- Other Pharmaceuticals: 25 units

Batch samples must be in original pack, randomly picked from the batch that represents the entire product quantity as per the Purchase Order.

The Proforma Invoice for the samples must be sent by e-mail to the procurement co-ordinator before dispatch of samples. In addition, the Proforma Invoice must accompany the samples.

Samples must be sent to:

Quality Controller
Missionpharma Logistics India Pvt. Ltd.
Plot No. 5A/I-II-III, Sector-3
Kandla Special Economic Zone
Gandhidham – Kutch – 370230
Contact: +91 2836 253600

1.5 Product name

Product name stated on Invoice, Packing List and Batch List should be strictly as per the Purchase order. In case of branded products, its generic name should also be mentioned on all relevant documents.

1.6 Document checklist

Please e-mail the Shipping documents according to the below checklist:
For a 'standard' packing list/batch list please refer to appendix 4 and 5

Document	MP Logistics Kandla
Invoice	1 x copy scan e-mail
Packing list	1 x copy scan e-mail
Batch list	1 x copy scan e-mail
Certificate of Analysis	1 x copy scan e-mail
FCR / AWB	1 x copy scan e-mail

Note: NO documents, except cad/dp, are required to be sent to Nordea Bank, Denmark OR Missionpharma A/S, Denmark

1.7 Bank documents and details

To ensure correct and speedy transfer of funds, kindly mention the following details:

1. Complete address of your bank and its corresponding bank.
2. Account No. in which remittance is requested.
3. Swift code of your bank and its corresponding bank.

2. SHIPMENT TO KANDLA/INDIA (INDIAN SUPPLIERS)

2.1 Advance Shipping Notice (ASN)

If the responsibility of the transportation to Kandla lies with the supplier, the supplier must be in contract with the freight forwarder used and comply with GDP requirements as stated by WHO.

Please co-ordinate with the procurement co-ordinator before shipping out goods from your facility and kindly e-mail invoice, packing list, batch list and Certificate of Analysis to the procurement co-ordinator prior to shipment. This is vital for documents preparation, customs clearance and off-loading of trucks.

Missionpharma's nominated forwarders must always be used and this must be considered by suppliers in their cost prices.

In special cases only, you may be required to store goods for up to 4 weeks after the readiness dates.

2.2 Samples

No samples are required along with consignment unless specifically asked for.

2.3 Marking of goods

Shipping marks to be strictly as mentioned in the Purchase Order.

Consignee for invoicing:

Missionpharma Logistics India Pvt. Ltd.
Plot No. 5-A-I/II/III, Sector 3
Kandla Special Economic Zone
Gandhidham - 370 230.
Kutch, Gujarat – India
GST No. 24AACCM6133D1ZY

2.4 Documents

2.4.1 Invoice

Please state the following on the invoice:

Delivery Address:
Missionpharma Logistics India Pvt. Ltd.
Plot No. 5A/I-II-III, Sector-3,
Kandla Special Economic Zone, Gandhidham, Kutch.

Goods in transit for Kandla Special Economic Zone

2.4.2 Packing list and batch list

Please use the layout for packing list and batch list as enclosed in appendix 4 and 5.

Please state on the packing and batch list:

Delivery Address:
Missionpharma Logistics India Pvt. Ltd.
Plot No.5A/I-II-III, Sector-3,
Kandla Special Economic Zone, Gandhidham, Kutch.

Goods in transit for Kandla Special Economic Zone

2.4.3 Product name

Product name on Invoice, Packing List and Batch List should be strictly as per the Purchase order. In case of branded products, its generic name should also be mentioned on all relevant documents.

2.4.4 Certificate of Analysis and Certificate of Sterility

Please send the scanned copy of the Certificate of Analysis or Certificate of Sterility to the procurement co-ordinator. Also forward one original set of certificates to MP Logistics Kandla directly along with other documents (as per the Document Checklist – see below).

2.4.5 Advance License / EPCG

The procedure is the same as standard procedure under claim of export entitlements (Refer to SEZ Rules 2006) except that the invoice must include:

- Copy of the Licence (Advance Licence / EPCG)
- HS Code of the Product
- SION (Sr. Input Output No.) of the Product
- Weight of Exempted material.
- I.E.C No. (Import Export Code No.)
- Break-up of CIF into FOB + freight + insurance
- Lut No. & Date if required
- If supplier does not have Lut No. than Kindly mention Supply meant for export under payment of Integrated Taxes.
- Bank AD Code (Same Bank in which PO payment will be receive.)

2.4.6 Duty drawback

The procedure is the same as standard procedure under claim of export entitlements (Refer to SEZ Rules 2006) except that the Invoice must include following details:

- HS Code of the Product
- SION (Sr. Input Output No.) of Product
- Product Group
  Calculation Sheet (in case of bulk drugs)
- I.E.C No. (Import Export Code No.)
- Break-up of CIF into FOB + freight + insurance
- Name and address of bank where Drawback A/C is held, Drawback A/C No. and Drawback Ledger No. (once for a supplier)

- Lut No. & Date if required
- If supplier does not have Lut No. than Kindly mention Supply meant for export under payment of Integrated Taxes.
- Bank AD Code (Same Bank in which PO payment is to be received.)

For any clarifications on the above, please refer to SEZ Rules 2006 or contact our Kandla office.

2.4.7 Bill of Export and GST Invoice

By virtue of SEZ Rules 2006 w.e.f 10.02.2006, the procedure for shipment to our unit in SEZ has been revised as follows:

1. Actual export will take place with the help of Assessed Bill of Export.

2. Supplier has to e-mail / scan copies of Invoice + Packing List & Batch List at least 2 days before shipment to procurement co-ordinator. The quantity on the invoice, packing list and batch list should be the actual quantity to be dispatched in one lot. It means that for every shipment / every lot / every part shipment, supplier need to fax as aforesaid. PARTIAL SHIPMENT UNDER ONE BILL OF EXPORT IS NOT PERMITTED

3. If the exports are under any Scheme (Drawback, Advance Licence or any other scheme announced by Ministry of Commerce, Govt. of India), then all the details as mentioned above must be incorporated on the Invoice.

   Needless to mention, that the break-up of CIF value into FOB + Freight + Insurance is mandatory on the Invoice (if the supplier is availing any benefit under any scheme), else the claim might be rejected by the concerned authorities.

   Upon receipt of the Invoice and Packing List, the Bill of Export [BE] will be prepared and assessed by the Customs KASEZ and thereafter soft copy of assessed bill of export will be sent to the supplier. This assessed BE will allow the supplier to make the shipment under GST Invoice and the same has to be returned along with shipment. Suppliers will have to prepare GST invoice in 3 copies (i.e. original, duplicate and triplicate) will have to accompany the consignment to MPL.

   A complete set of both GST Invoice + Bill of Export will be sent to the supplier for records and subsequent submission to their local Customs/Central Excise range as a proof of export.

4. For the suppliers, supplying the goods on which Central Excise Duty exemption has been availed but without any availability of export entitlements, it shall be allowed admission into the Special Economic Zone on the basis of GST Invoice.

   On arrival of goods at SEZ, GST Invoice will be stamped and signed by the Customs SEZ and returned to the supplier within 3 weeks from date of receipt of goods. This endorsed GST Invoice (Full / short receipt remarks) from SEZ Customs will be the supplier's proof of export.

   If above procedures are not followed and the goods arrive at KASEZ (Kandla Special Economic Zone), customs clearance will NOT be possible and trucks would be detained till the time corrected documents are sent by the supplier.

   If copies of the documents are not e-mailed / faxed in advance, it will delay the entire procedure by at least 2-3 days.

2.4.8 Document checklist

While SHIPPING, please dispatch the documents according to the following checklist:

Document	MP Logistics Kandla
Invoice	1 x copy scan e-mail / fax + 1 x original
Packing list	1 x copy scan e-mail / fax + 1 x original
Batch list	1 x copy scan e-mail / fax + 1 x original
Certificate of Analysis	1 x copy scan e-mail / fax + 1 x original
Lorry receipt	1 x copy scan e-mail / fax + 1 x original stamped by MPL
GST Invoice	3 x originals

2.5 Bank details

Documents should be sent directly to MP Logistics Kandla office. In case documents had to be routed through bank, pls. mention the routing channel together with your bank details on which payment is to be remitted.

Bank details of Missionpharma Logistics India Pvt. Ltd.:

HDFC Bank Limited
Trade Finance - WBO,
2nd Floor, Plot No.301, Ward No.12-B,
Opp. Dr. C G Gidhwani School, Gandhidham,
Kutch-Gujarat PIN-370201
Kind Att: Nimesh Patel /Kartik travadi
Tel.: +91 9377481871
SWIFT address: HDFCINBB
Account (USD): 2162430000059
FCY Account No. 50200004491292

3. SHIPMENT TO KANDLA/INDIA (NON-INDIAN SUPPLIERS)

3.1 Transport set-up

3.1.1 Advance Shipping Notice (ASN)

If the responsibility of the transportation to Kandla lies with the supplier, the supplier must be in contract with the freight forwarder used and comply with GDP requirements as stated by WHO.

Please co-ordinate with the procurement co-ordinator before shipping out goods from your facility and kindly e-mail invoice, packing list, batch list and Certificate of Analysis to the procurement co-ordinator prior to shipment. This is vital for documents preparation, customs clearance and off-loading of trucks.

Missionpharma's nominated forwarders must always be used and this must be considered by suppliers in their cost prices.

In special cases only, you may be required to store goods for up to 4 weeks after the readiness dates.

3.1.2 Sea freight

Bookings with INCOTERMS EXW, FCA, FAS and FOB:
In case of any change in dispatch schedule, please inform our nominated forwarder's contact person and the procurement co-ordinator, without fail and obtain clearance from the procurement co-ordinator, else a penalty of 0.5% of the PO value/week would be applicable.

Bookings with INCOTERMS as CFR, CIF, CPT and CIP Kandla / Mundra Port:
Please give complete breakup of the shipment into FOB + Insurance + Freight to avoid any inconvenience at Indian Customs.

Documents:
For sea freight, all original documents as per document check list should arrive at MP Logistics Kandla office at least 10 days before the arrival of goods, otherwise consignment would be on hold at Indian seaport and any demurrage incurred will be on account of supplier

B/L instructions:
Bill of Lading (B/L) must show Port of Discharge as Kandla Port or Mundra Port as the case may be and:

Notify party:

Missionpharma Logistics India Pvt. Ltd.
Plot no. 5-A-I/II/III, Sector 3
Kandla Special Economic Zone
Gandhidham - 370 230.
Kutch, Gujarat, India

3.1.3 Air freight

Bookings with INCOTERMS as FCA:
Upon receipt of purchase order, please inform about your normal forwarding agent (name, address, telephone number/fax, e-mail address and contact person), approx. weight, volume of cargo and dispatch schedule

Our nominated forwarder will then make arrangements for shipment to Mumbai Airport.

In case of any change in dispatch schedule, please inform our nominated forwarder and the procurement co-ordinator without fail and obtain clearance from the procurement co-ordinator; else penalty as above is applicable.

In case of any problems in contacting our nominated forwarder, please contact the procurement co-ordinator for further assistance.

Documents:
For Air shipment, all original documents as per document check list should arrive at MP Logistics Kandla office at least 3 days before the arrival of goods, otherwise consignment would be on hold at Indian airport and any demurrage incurred will be on account of supplier.

AWB instructions:
Air Way Bill (AWB) must show Notify party as:

C.V.KARIA CLEARING & FORWARDING PVT.LTD.
229, Sahar Cargo Estate,
V.M. Shah Marg, J.B. Nagar,
Near Bombay Cambridge High School,
Andheri (East),
Mumbai-400 099,India.
Phone : +91 22 42681000
Fax: : +91 22 42681004/05

3.2 Marking of goods

3.2.1 Consignee for shipping marks and address for invoicing

Missionpharma Logistics India Pvt. Ltd.
Plot No. 5-A-I/II/III, Sector 3
Kandla Special Economic Zone
Gandhidham - 370 230. Kutch, Gujarat, India

3.2.2 Marking of containers

If the consignment is sent as Full Container Load (FCL), Please mark each container with the wording:

"GOODS ARE FOR KANDLA SPECIAL ECONOMIC ZONE"

3.3 Samples

No free samples required unless asked for.

3.4 Documents

3.4.1 Invoice

Please state on the invoice:

Place of receipt:
Kandla Special Economic Zone, Gandhidham, Kutch

Goods for:
Missionpharma Logistics India Pvt. Ltd.
Plot No. 5A/I-II-III, Sector-3,
Kandla Special Economic Zone, Gandhidham, Kutch

"Supplies as per SEZ ACT 2005 and SEZ RULES 2006"

3.4.2 Packing list and batch list

Please use the layout for packing and batch list as enclosed in Appendix 1 and Appendix 2.

Please state on the packing and batch list:

Place of receipt:
Kandla Special Economic Zone, Gandhidham, Kutch

Goods for:
Missionpharma Logistics India Pvt. Ltd.
Plot No. 5A/I-II-III, Sector-3,
Kandla Special Economic Zone, Gandhidham, Kutch.

"Supplies as per SEZ ACT 2005 and SEZ RULES 2006"

3.4.3 Product name

Wherever possible please use the product name stated on our purchase order, invoice, packing list and batch list.

3.4.4 Certificate of Analysis and Certificate of Sterility

Please send the scanned copy of the Certificate of Analysis or Certificate of Sterility to the procurement co-ordinator. Also forward one original set of certificates to MP Logistics Kandla directly along with other documents (as per the Document Checklist – see below).

3.4.5 Document checklist

Please distribute the Shipping documents according to the following checklist*:

Document	Along with consignment	MP Logistics Kandla
Invoice	1 x copy	1 x copy scan e-mail / fax + 1 x original
Packing list	1 x copy	1 x copy scan e-mail / fax + 1 x original
Batch list	1 x copy	1 x copy scan e-mail / fax + 1 x original
Certificate of Analysis	Not required	1 x copy scan e-mail / fax + 1 x original
AWB of the courier from suppliers bank to UTI Bank Gandhidham	Not required	1 x copy scan e-mail / fax + 1 x original
B/L or FCR	Not required	1 x copy scan e-mail / fax + 1 x original (all 3 copies in case of B/L & original copy of FCR)

**This checklist does not cover narcotics.*

3.5 Bank documents and details

Documents should be sent directly to MP Logistics Kandla office. In case documents had to be routed through bank, pls. mention the routing channel together with your bank details on which payment is to be remitted.

Bank details of Missionpharma Logistics India Pvt. Ltd.:

HDFC Bank Limited
Trade Finance - WBO,
2nd Floor, Plot No.301, Ward No.12-B,
Opp. Dr. C G Gidhwani School, Gandhidham,
Kutch-Gujarat PIN-370201
Kind Att: Nimesh Patel /Kartik travadi
Tel.: +91 9377481871
SWIFT address: HDFCINBB
Account (USD): 2162430000059
FCY Account No. 50200004491292

4. SHIPMENT TO DENMARK

4.1 Transport set-up

4.1.1 Advance Shipping Notice (ASN)

If the responsibility of the transportation to Lynge lies with the supplier, the supplier must be in contract with the freight forwarder used and comply with GDP requirements as stated by WHO.

Please co-ordinate with the procurement co-ordinator before shipping out goods from your facility and kindly e-mail invoice, packing list, batch list and Certificate of Analysis to the procurement co-ordinator prior to shipment. This is vital for documents preparation, customs clearance and off-loading of trucks.

Missionpharma's nominated forwarders must always be used and this must be considered by suppliers in their cost prices.

In special cases only, you may be required to store goods for up to 4 weeks after the readiness dates.

4.1.2 Sea freight/Air freight

For bookings with INCOTERMS as FOB/FCA:

Upon receipt of purchase order, please inform approximate weight, volume of the cargo and dispatch schedule to the procurement co-ordinator.

In case of any change in dispatch schedule, please inform the procurement co-ordinator / Procurement officer without fail and obtain clearance from them; else a penalty of 0.5% of the PO value/week would be applicable.

4.1.3 Air freight

For bookings with INCOTERMS as FCA:

Upon receipt of purchase order, Please inform approximate weight, volume of cargo and dispatch schedule to Procurement co-ordinator.

In case of any change in dispatch schedule, please inform the procurement co-ordinator / Procurement officer without fail and obtain clearance from them; else a penalty of 0.5% of the PO value/week would be applicable.

4.2 Carton weight limits

The Danish authorities have laid down weight limits for export cartons to a **maximum of 15 kg** gross weight per carton. Cartons exceeding this limit must have grip holes and must be delivered on pallets.

4.3 Documents

Complete set of Invoice, Packing list, Batch list, Certificate of Analysis and FCR should be forwarded to the concerned procurement co-ordinator immediately on readiness of cargo. All the above documents should be complete in all respects and communicated in one go by e-mail, fax or courier.

4.4 Marking of goods

Shipping marks to be strictly as mentioned on Purchase Order.

Consignee for invoicing:

Missionpharma A/S
Vassingeroedvej 9
DK-3540 Lynge
Denmark

4.5 Samples

No free samples required unless asked for.
If required samples has to send with proper documentation

4.6 Product name

Product name on Invoice, Packing List and Batch List should be strictly as per the Purchase order. In case of branded products, its generic name should also be mentioned on all relevant documents.

4.7 Document checklist

Please dispatch the Shipping documents according to the below checklist:

Document	MP Logistics Kandla
Invoice	1 x copy scan e-mail/fax
Packing list	1 x copy scan e-mail/fax
Batch list	1 x copy scan e-mail/fax
Certificate of Analysis	1 x copy scan e-mail/fax
FCR/AWB	1 x copy scan e-mail/fax

Note: NO documents should be sent to Nordea bank, Denmark OR Missionpharma A/S, Denmark.

4.8 Bank documents and details

To ensure correct and speedy transfer of funds, kindly mention the following details:

1. Complete address of your bank and its corresponding bank.
2. Account No. in which remittance is requested.
3. Swift code of your bank and its corresponding bank.

5. PACKING INSTRUCTIONS

5.1 Introduction

Unless otherwise agreed in writing, the below-mentioned requirements are mandatory while doing business with Missionpharma. If you have any questions regarding the specifications, please do not hesitate to contact the procurement co-ordinator.

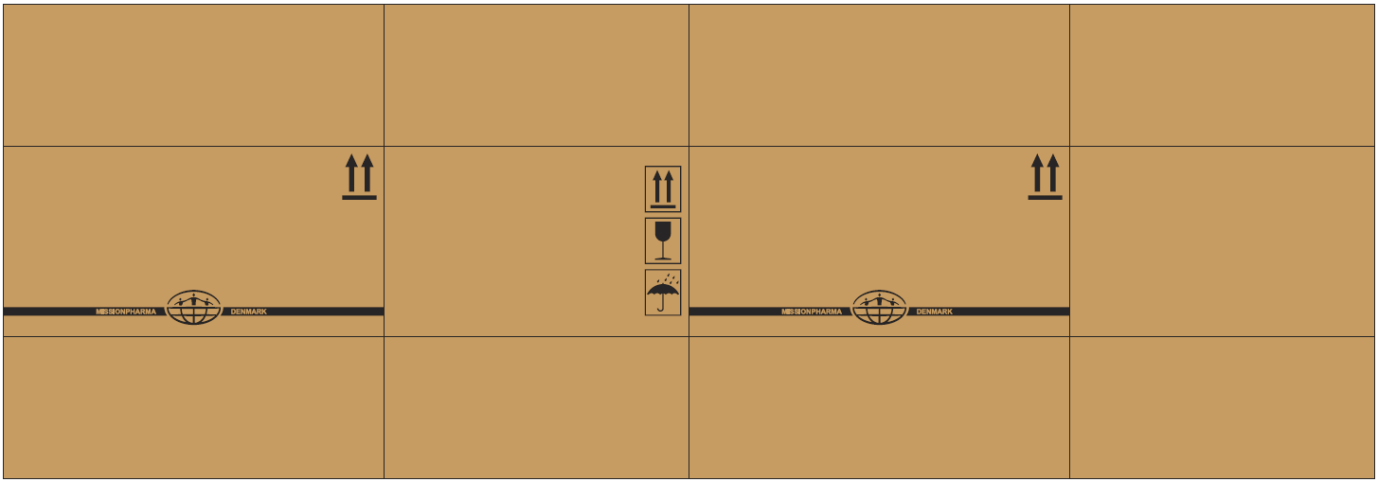
5.2 Outer packaging (shipper carton)

The export packing is used to adequately protect the goods and all goods must be packed in protective cardboard cartons. Preferably only one batch per carton. In case of more batches in a carton, please clearly state “Mixed batches inside” on the particular carton.

Documents should not be included in the cartons.

5.2.1 Carton layout

All shipper cartons must carry the below layout with printing in Black colour:



For complete printing files, please contact Missionpharma's Layout Department: layout@mifamed.com

5.2.2 Carton quality

Corrugated cartons are most commonly used. It must be of such high quality that it remains steady during transportation when stacked to full height in the container, regardless of the type of goods inside.

Furthermore, the boxes must be able to endure the pressure from an above standing pallet when they are stacked in our warehouse. This includes ensuring the edge stiffness is sufficiently high. The pallets can be further strengthened with plastic straps, wooden framing or corner protection.

Only rust proof pins to be used for pinning the joint overlaps in carton.

Min. specifications for a carton containing **max. 30 kg**:

Number of ply:	5
Material:	Kraft liner paper
Paper GSM:	200 + 200 + 170 + 170 + 170
Board GSM:	Minimum 1008
Bursting Strength (BS):	≥ 1800Kpa ~ 18 kg/cm^2
Edge Crust / Ring Crust:	≥ 9 KN/m ~ 9 Kgf/cm
Compression Strength:	> 600kgf ~ 6000N

Min. specifications for a carton containing **max. 70 kg:**

Number of ply:	5
Material:	Kraft liner paper
Paper GSM:	300 + 300 + 170 + 170 + 170
Board GSM:	Minimum 1305
Bursting Strength (BS):	≥ 3000Kpa ~ 30 kg/cm^2
Edge Crust / Ring Crust:	≥ 18 KN/m ~ 18 Kgf/cm
Compression Strength:	> 800kgf ~ 8000N

Wooden boxes/heavy duty carton box (BC or AC flute- double wall) must be used for content weighing **more than 70 kg**. The specifications of these boxes must be informed latest at the order confirmation stage and are subject to approval by Missionpharma.

In cases where carton specifications do not meet the above Missionpharma is at liberty to repack the goods at the suppliers expense.

5.2.3 Carton dimensions

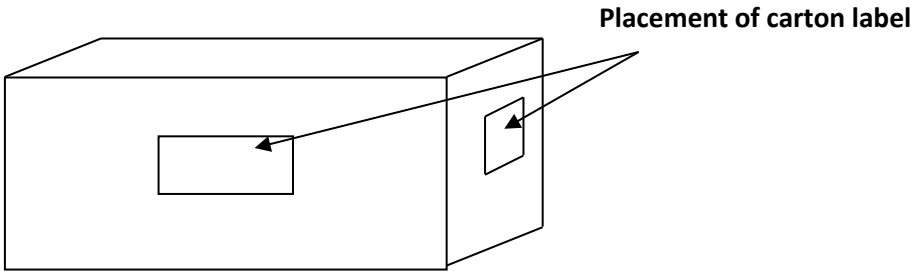
All cartons must fit the goods and fit the pallet dimensions. If the carton is bigger than the goods, the boxes will cave in and the pallet will collapse during transportation. Therefore, always make sure that cartons are completely filled.

5.2.4 Export carton labelling

The glue on the self-adhesive labels must be of good quality, which will ensure intact positioning of the labels even if exposed to extreme climatic conditions. The label text is to be printed in black colour ONLY and NOT any other colour.

The carton label and the consignee label may be incorporated into one label by attaching the carton label to the consignee label, but the layout of the carton label must not be changed.

The carton label *must* be placed on one long side (i.e. along the length) and one short side (i.e. along the width) of the carton, and the consignee should be placed on the other long side of the carton (i.e. along the other length of the carton) - see illustration below.



Important!
Whenever cartons are stacked or palletized it must be ensured that the labels are always visible.

Example of carton label:

Unit: 1000 tablets
Mfg.date: 09.2008
Exp.date.: 08.2011

Batch no. 9786H56
Cotrimoxazole 480 mg

No. of units / carton: 12

PO no.: 12011 **Carton no.: 221**

Specifications:

- Label dimensions are approx. 130 x 45 mm (label dimensions may vary but the label is not allowed to be smaller).
- We only allow *one* product and *one* batch no. per carton and the batch no. must be 100% identical to the batch no. on the product inside the carton in question.
- PO no. is Missionpharma's Purchase Order number.
- Carton no. is a unique serial number related to the total shipment and *not* per product or batch no.

5.2.5 Strapping

Cartons must be double/four strapped with 12 mm wide and 0.6 mm thick strap. If strapping with Missionpharma imprint is required, the text must be printed in black and the strapping must be transparent or white.

Padding must be inserted between the strapping and the box to maintain carton integrity. If no padding is inserted, the strapping will merely cause the strapping to cave in and holes in the cartons due to unpadded strapping. Only plastic or nylon strapping is allowed – NO METAL.

5.2.6 Tape

Cartons to be taped from both sides i.e. bottom and top by 75 mm wide and 50 micron (my) thick tape. If brown cartons are used, please use brown tape. If white cartons are used, the tape must be white or transparent.

5.3 Pallets

Pallets must be packed for SEA FREIGHT unless otherwise instructed.

Shipment must be palletised on fumigated pallets of heat treated or fumigated wood and be marked under ISPM15

Dimensions of the pallets to be used are 120 (length) x 80 (width x… (height – not exceeding 1,80 metres). The attainable utilization of the container is determined by the dimensions of the pallets. The optimal pallet size depends on the internal size of the container, as well as the dimension of the goods being packed. The cartons on the pallet should cover the whole pallet surface and must be well secured.

Four-way pallets (those pallets that can be lifted from all four sides by fork-lift truck) usually make the best use of floor area in the container.

6. LAYOUT AND PACKAGING INSTRUCTIONS

6.1 Primary packing material instructions

All primary packing material must contribute to enhancing the product safety and be of a quality appropriate for storing and protecting pharmaceutical products.

6.1.1 Jars

The following specifications must be complied with:

- Square ribbed HDPE jars dyed in permanent green Pantone 343C.
- Black HDPE lid, air tight with Missionpharma logo embossed, wherever possible
- Jar must be sealed with aluminum foil with Missionpharma logo printed in black colour when possible
- Product should be filled in transparent LDPE poly bag
- Silica gel sachets must be included in the jar

For products requiring jars with capacity of 250ml and below suppliers can use the round green jars with black lid and MP logo embossed. Concerning print of logo as well as embossment, old Missionpharma logo will no longer be accepted.

6.1.2 Vials

The volume of a vial must be sufficient to dilute the powder as per the pharmaceutical requirements. The size of the vial must be clearly specified when quoting the product, and the same must be mentioned in the Appendix to Layout Instructions (Appendix 1).

6.1.3 Cartons

The material of the carton should be capable of handling the weight of the product inside and should not be dis-shaped, twisted or otherwise distorted during transportation.

We require min. 350 g/m2 White Back Duplex Board (Folding Box Board - FBB) with glossy film as lamination OR high gloss as UV coating. Note specifications for shipper cartons in section 6.2.

6.1.4 Blisters

Blisters should be embossed with Batch number, Mfg. date and Exp. date or printed with permanent ink in black.

6.1.5 Tubes

The nozzle is pre-sealed and the bottom of the tube must be sealed properly. Details like batch number and expiry date must be printed or embossed.

6.1.6 Product labels

Each unit (jar/bottle/vial etc.) must be supplied with a glossy self-adhesive label. Glued labels will not be accepted. Batch number, Mfg. date and Exp. date must be printed with permanent ink in black

6.1.7 Leaflets

In order to ensure that important product information is available for health personnel and patients, a leaflet must always be available for products supplied in Missionpharma layout. The below-mentioned product groups must always be supplied with leaflets:

- All injections
- All blister and bulk packs
- All individually packed products

The required number of leaflets per pack and complete leaflet specifications are outlined in the table below. We kindly ask you to carefully consult this document when processing any order carrying Missionpharma layout.

As usual the artwork for printing leaflet will be provided by Missionpharma, and we expect your full support and cooperation in developing the leaflet.

Please consider this important requirement when confirming orders:

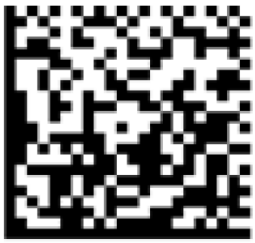
Dimensions: 100 x 215mm or 200 X 215mm (w x h)
Printing colours: Black (one colour printing on two sides)
Paper quality: 60 g/m^2 Maplitho paper
Layout and text matter: To be co-ordinated with layout coordinator (layout@mifamed.com)
Number of leaflets per unit pack:

PRODUCT TYPE	UNIT	LEAFLETS
Tablets/capsules		
Bulk/Blister/Combi-blister/Strip	All pack sizes	1 leaflet
Creams, ointments and drops		
Individual pack	1 tube or bottle/unit	1 leaflet
Injections		
Individual pack	1 vial/unit	1 leaflet
Hospital pack	10-100 vials or ampoules/unit	1 leaflet
Suspensions, solutions and syrups		
Individual pack	1 bottle/unit	1 leaflet

6.2 Barcoding

All products should have Barcode on the Primary/Secondary/Tertiary Packing for Pharmaceutical Products. This has been made mandatory by Govt of India from Oct-2011. Please refer below table for further clarifications:

PACKAGING LEVEL	BARCODING REQUIREMENT	HUMAN READABLE FORMAT	Illustration
Tertiary level Comprises of the last level of packaging containing secondary and other intermediate packages meant for transport (cartons, pallets, shipments)	**GS1-128** barcode symbology encoded with: - GTIN 14 - Expiry date - Batch number **PLUS** A GS1-128 encoding a Serial Shipping Container Code (SSCC).	Information printed in human readable format: - GTIN 14 - Expiry date - Batch number - SSCC	

Secondary Level Packaging level containing primary level packages. (**Mono-cartons** will be considered as secondary level packaging).	**GS1 DataMatrix** or a GS1-128 barcode symbology encoded with: - GTIN 14 - Expiry date - Batch number - Unique serial number	Information printed in human readable format: - GTIN 14 - Expiry date - Batch number - Unique serial number	 GTIN (01): 1890172002536 Exp (17): Aug 15, 2018 Batch No.: (10): RNBXY0514 S.No (21): 15892152002 **GS1 DataMatrix**
Primary Level Is the first level of packaging in direct contact with the product e.g. medicine strip, vial, single therapy kit etc. for is meant for sale to consumers. Printing of the barcode and the information in human readable format at the primary level is optional at this time. However it becomes mandatory when there is no secondary pack e.g. Jar, Infusion bottle, etc.	**GS1 DataMatrix** encoded with: - GTIN 14 - Expiry date - Batch number - Unique serial number	Information printed in human readable format: - GTIN 14 - Expiry date - Batch number - Unique serial number	 GTIN (01): 1890172002536 Exp (17): Aug 15, 2018 Batch No.: (10): RNBXY0514 S.No (21): 15892152002 **GS1 DataMatrix**

6.3 Product samples

All product samples forwarded to Missionpharma must comply with the specifications stated on the label and a certificate of analyses and/or a certificate of sterility must be sent along with the sample.

If the product sample **does not** comply with the product specifications, this must be informed prior to sending the sample and the sample must be clearly marked with e.g. *"Unsterile sample, for demonstration purposes only"*.

6.4 Layout instructions – Manufacturer's own layout

Please pay special attention to the following: All products ordered in manufacturer's own layout must comply with internationally accepted labelling standards, hereunder identification of manufacturer, manufacturing licence no., product description, pack size, directions for use, storage conditions, warning/cautions, batch number and other relevant information (i.e. special marking, such as registration no. or customer logo).

Products not complying with international standards and country-specific requirements (if applicable) will be rejected by Missionpharma for non-compliance. This requirement covers all pharmaceutical products and the classes of medical equipment which has a pre-defined expiry date and is accompanied by a product certificate/sterility certificate

6.5 Layout instructions – Missionpharma layout

6.5.1 Introduction

In order to obtain a mutual understanding and further optimise working procedures and conditions, Missionpharma has prepared a set of guidelines, which covers the development of packing material layout for products ordered in Missionpharma layout.

We know that it is of utmost importance that you receive all layouts in time in order for you to meet the requested shipment date stated on the Purchase Order (PO). In order to be able to correspond to this requirement, we urge you to closely follow the instructions below.

For products supplied in Missionpharma layout, Missionpharma will prepare the layout for you, perform internal review and approval and request your review and approval.

We kindly ask that you do not make any changes to the artwork / technical file/ leaflet that you receive. If there are changes to the dimensions, printable area size, printing format or other, we will be at your assistance to revise.

We reserve the right to reject the product upon receipt if the layout deviates from the provided material.

6.5.2 Layout procedure

Upon receipt of the PO from Missionpharma, immediately check which products require new layout. Collect all information requested in the 'Appendix to Layout Instructions' for each product that requires new layout. Please fill out all fields with correct information and send it to our Layout Coordinator at layout@mifamed.com within **5 days.**

In case a layout has been previously elaborated, a PDF file of the approved layout will be sent to you for your confirmation.

You will receive the layouts for your approval from our Layout Co-ordinator as soon as possible after sending the correctly filled out Appendix to Layout Instructions.

Upon receipt of the layout, kindly ensure approval of dimensions, text matter and overprinting area. We expect you to ensure approval from all relevant departments, as no changes can be incorporated after this stage.

6.5.3 Printing material

Once our Layout Co-ordinator receives your layout approval, he immediately prepares the files in the file format requested by you. The final layout will be sent to you via e-mail together with a pdf file of the same duly signed and stamped by a Missionpharma authorised person.

We expect you to confirm receipt of the layout (by e-mail) immediately upon receipt. For actual printing colours, please refer to PANTONE® colour shade cards.

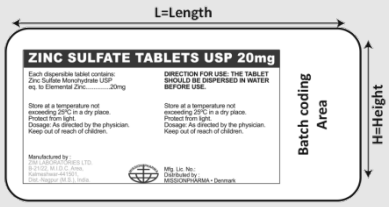
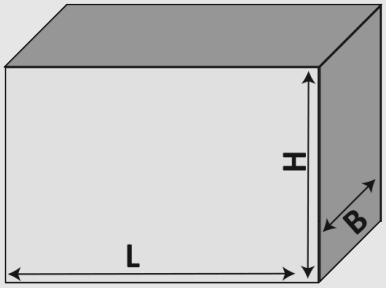
After final label/carton/blister printing, please send at least three samples to our Ahmedabad Office for our records. The address is:

Missionpharma Logistics (I) Pvt. Ltd.
301- 302 3rd Floor, Zodiac Square,
Opp. Gurudwara, S.G. Highway,
Bodakdev, Ahmedabad - 380 054
Gujarat, India

6.5.4 Guide on how to complete the Appendix to Layout Instructions

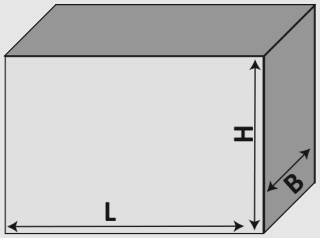
- Please fill out one Appendix for each relevant product on the PO. The layout process cannot be initiated in the absence of complete information. Make sure to forward the Appendix in electronic format (soft copy) to our Layout Co-ordinator at Layout@missionpharma.com.
- The product name must be identical to the name specified in your license.
- If blister layout is required, please mention the foil size as well as the blister pack size.
- Under 'Special instructions' please mention detailed method of mixing for Powder for Suspension, Powder for Reconstitution and Method of use for Liquid injections.
- Please write N.A. (Not Applicable) if a field is not relevant to your product.
- Please forward your barcodes/packing codes along with this Appendix if you wish to include them in the layout.
- Where applicable, leaflet matter must be provided along with the completed Appendix.
- For all queries please call at Phone: +91 79-40 800 320, Mobile: +91 98 25 88 52 36, +91 97 22 080 006.

APPENDIX 1: LAYOUT INSTRUCTIONS - PHARMACEUTICALS

1.	Supplier name:		
2.	PO No. / Reg. country:		
3.	Missionpharma item code:		
4.	Product name:		
5.	Pharmacopoeia:	☐ BP ☐ USP ☐ IH ☐ INT. PH. *(tick the one applicable)*	
6.	Language requirement:	☐ E/F* ☐ E/P* ☐ E/S* ☐ E/F+NK* text ☐ E with logo ☐ Other *(tick the one applicable)*	
7.	Packaging dimensions: *(Please specify all dimensions in mm)*   **L=Length, B=Bredth & H=Height**	Jar/Bottle/Ampoule/Vial label (L x H)	
		Blister foil pack (L x H)	
		Sachet/Pouch (L x H)	
		Tube (L x H)	
		Printed unit carton (L x B x H)	
		Printed mother carton (L x B x H)	
		Plain carton label (L x H)	
		Product leaflet *- enclosed in Word format*	☐ Yes ☐ No
		Barcode required: *- e.g. EAN13, 2D, GS1, GTIN*	☐ Yes, enclosed ☐ No
8.	Quantity per unit pack: *(e.g. 1000 tabs, 100ml)*		
9.	Composition: *(Each tablet contains…etc.* *All active ingredients must be specified.* *For injections include mixing instructions)*		
10.	Storage instructions:		
11.	Dosage:		
12.	Special instructions: *(Cautions, warnings, for IM/IV use etc.)*		
13.	Mfg. Lic. No.:		
14.	Mfg. address: *(Address of manufacturing site or plant)*		
15.	Information entered by:		
16.	Date:		

**E=English, F=French, P=Portuguese, S=Spanish, NK=North Korean*

APPENDIX 1: LAYOUT INSTRUCTIONS – MEDICAL DEVICES

1.	Supplier name:		
2.	PO No. / Reg. country:		
3.	Missionpharma item code:		
4.	Product name:		
5.	Pharmacopoeia/Standard:	☐ BP ☐ USP ☐ ISO ☐ ASTM ☐ EN	
6.	CE marking:	☐ No ☐ Yes If yes, include CE Certification No.:	
7.	Name and address of EC Representative:		
8.	Language requirement:	☐ E/F* ☐ E/P* ☐ E/S* ☐ E/F+NK* text ☐ E with logo ☐ Other *(Tick the one applicable)*	
9.	Packaging dimensions: *(Please specify all dimensions in mm)*  L=Length, B=Bredth & H=Height	Label (L x H)	
		Sachet/Pouch (L x H)	
		Printed unit carton (L x B x H)	
		Printed mother carton (L x B x H)	
		Plain carton label (L x H)	
10.	Quantity per unit pack: *(e.g. 100 pieces, 1 pair etc.)*		
11.	Detailed product specifications: *(e.g. size, shape, mesh, edge, weight etc.)*		
12.	Sterilisation:	☐ Non-sterile ☐ EO ☐ Gamma Radiation	
13.	Handling and Storage instructions:		
14.	Instructions for use:		
15.	Mfg. address: *(Address of manufacturing site or plant)*		
16.	Information entered by:		
17.	Date:		

APPENDIX 2: ORDER CONFIRMATION

ORDER CONFIRMATION FOR PO _____ DATED _____

We hereby confirm that all terms and conditions mentioned in the PO are acceptable to us.

As a proof of acceptance please find below details as requested:

No of cartons: _____

Gross weight: _____

Total volume: _____

Confirmed week/date of delivery: _____ / _____

Date: _____

Printed name: _____

Supplier's stamp and signature: _____

INSTRUCTIONS FOR USE

Upon receipt of the Purchase Order (PO):

- Carefully review the PO and pay attention to all specific information and requirements provided.
- Return this Order Confirmation by e-mail within 5 days.
- Make sure to confirm the delivery date and delivery terms as stated in the PO.
- Please advise manufacturing and expiry dates at the time of order confirmation (applicable for deliveries from existing inventory).
- **Make sure all quantities are supplied as per the PO irrespective of yield issues. UNLESS THIS IS COMPLIED WITH, PAYMENT FOR THE PO WILL NOT BE EFFECTED.**

Two weeks prior to confirmed date of dispatch:

- Send us an order status informing us that the order will leave on schedule.

On the day of dispatch

- Forward Advance Shipping Notice (ASN) covering invoice and packing list.
- Advise tentative vessel or flight date.

Please make sure to state Missionpharma's purchase order (PO) number in all correspondence!

APPENDIX 3: BANK DETAILS

MISSIONPHARMA, DENMARK

Nordea Bank Danmark A/S
Vesterbrogade 9
DK-0900 Copenhagen C
Denmark
Phone: +45 45 74 46 49 / Fax: +45 45 76 99 89
SWIFT address: NDEADKKK
Telex No.: 27543 ndea dk

SWIFT address:	NDEADKKK
Account (USD):	2230 5005 688 579
IBAN (USD):	DK 60 2000 5005 688 579
Account (EUR):	2230 5005 950 661
IBAN (EUR):	DK 93 2000 5005 950 661

For the following payment terms:

- Cash against Documents (CAD)
- Payment against Document (D/P)

documents must be presented to the following address:

Nordea Bank Danmark A/S
Trade Finance
Postboks 850
DK-0900 Copenhagen C
Denmark

MISSIONPHARMA, INDIA

HDFC Bank Limited

Trade Finance - WBO,

2nd Floor, Plot No.301, Ward No.12-B,

Opp. Dr. C G Gidhwani School, Gandhidham,

Kutch-Gujarat PIN-370201

Kind Att: Nimesh Patel /Kartik travadi

Tel.: +91 9377481871

SWIFT address: HDFCINBB

Account (USD): 2162430000059

FCY Account No. 50200004491292

APPENDIX 4: PACKING LIST

Delivery address:

PO no. (our ref.):
FCL no.:
FCL size:
Seal no.:
AWB no.:
Total no. of cartons:
Total volume (cbm):
Total gross weight: (kg):

From carton no.	To carton no.	Total no. of cartons	Product description	Quantity per carton	Total quantity	Batch no.	Mfg. date (mm.yy)	Expiry date (mm.yy)	Gross weight per carton (kg)	Carton length (cm)	Carton width (cm)	Carton height (cm)

APPENDIX 5: BATCH LIST

Delivery address:

PO no. (our ref.):
FCL no.:
FCL size:
Seal no.:
AWB no.:

No. of cartons	Product description	Dosage form	Total quantity	Batch no.	Mfg. date (mm.yy)	Expiry date (mm.yy)

APPENDIX 6: CHAPTER-IV OF SEZ RULES 2006 AND CHAPTER VI OF SEZ ACT 2005

CHAPTER – IV OF SEZ RULES

TERMS AND CONDITIONS SUBJECT TO WHICH ENTREPRENEUR SHALL BE ENTITLED TO EXEMPTIONS, DRAWBACKS AND CONCESSIONS

23. Supplies from the Domestic Tariff Area to a Unit for their Authorized operations shall be eligible for export benefits as admissible under the Foreign Trade Policy.

24. (1) **The procedure for grant of drawback claims and Duty Entitlement Pass Book credit to a Developer or Unit shall be as under:**

(a) **Drawback Claims**: The triplicate copy of the assessed Bill of Export shall be treated as the drawback claim and processed in the Customs section of the Special Economic Zone and the Specified Officer shall be the disbursing authority for the said claims.

Provided that the Specified Officer shall follow the Customs and Central Excise Duties Drawback Rules 1995, circulars and instructions made in this regard to sanction of duty drawback claims and the interest on delayed payments.

(b) **Duty Entitlement Pass Book Credit:** An application for grant of Duty Entitlement Pass Book credit for supplies from Domestic Tariff Area to a Unit may be made by the Domestic Tariff Area Supplier or the Unit in the format prescribed under the Foreign Trade Policy.

(2) A Unit shall file application for Duty Entitlement Pass Book claim with the Development Commissioner concerned or the Domestic Tariff Area supplier may claim the same from the concerned Licensing Authority of the Office of the Directorate General of Foreign Trade or the Development Commissioner concerned.

30. **Procedure for procurements from the Domestic Tariff Area**.-

(1) The Domestic Tariff Area supplier supplying goods to a Unit shall clear the goods, as in the case of exports, either under bond or as duty paid goods under claim of rebate on the cover of ARE-I referred to in notification number 40/2001- Central Excise (NT) dated the 26th June, 2001 in quintuplicate bearing running serial number beginning from the first day of the financial year.

(2) Goods procured by a Unit, on which Central Excise Duty exemption has been availed but without any availability of export entitlements, shall be allowed admission into the Special Economic Zone on the basis of ARE-1.

(3) The goods procured by a Unit under claim of export entitlements shall be allowed admission into the Special Economic Zone on the basis of ARE-1 and a Bill of Export filed by the supplier or on his behalf by the Unit and which is assessed by the Authorised Officer before arrival of the goods, provided that if the goods arrive before a Bill of Export has been filed and assessed, the same shall be kept in an area designated for this purpose by the Specified Officer and shall be released to the Unit only after completion of the assessment of the Bill of Export.

(4) A copy of the ARE-1 and/or copy of Bill of Export as the case may be, with an endorsement by the authorized officer that goods have been admitted in full into the Special Economic Zone shall be forwarded to the Central Excise Officer having jurisdiction over the Domestic Tariff Area supplier within forty-five days failing which the Central Excise Officer shall raise demand of duty against the Domestic Tariff Area Supplier.

(5) Where a Bill of Export has been filed under a claim of drawback or Duty Entitlement Pass Book, the Unit shall claim the same from the Specified Officer and jurisdictional Development Commissioner respectively and in case the Unit does not intend to claim entitlement of drawback or Duty Entitlement Passbook Scheme, a disclaimer to this effect shall be given to the Domestic Tariff Area Supplier for claiming such benefits, provided that the Duty Entitlement Passbook Scheme may be claimed by Domestic Tariff Area Supplier from the Development Commissioner or their jurisdictional Regional Licensing Authority of the Directorate General of Foreign Trade:

(6) The Bill of Export shall be assessed in accordance with the instructions and procedures, including examination norms, laid down by the Department of Revenue as applicable to export goods.

(7) On arrival of the goods procured from the Domestic Tariff Area at the Special Economic Zone gate, the Authorized Officer shall examine the goods in respect of description, quantity, marks and other relevant particulars given in the ARE-1, invoice, Bill of Export and packing list and also as per the examination norms laid down in respect of export goods in cases where the goods are being procured under claim of an export entitlement.

(8) Drawback or Duty Entitlement Pass Book credit against supply of goods by Domestic Tariff Area supplier shall be admissible provided payments for the supply are made from the Foreign Currency Account of the Unit.

(9) A copy of the Bill of Export and ARE-I with an endorsement of the Authorized Officer that the goods have been admitted in full in the Special Economic Zone, shall be treated as proof of export.

(10) Where the goods are to be procured by a Unit or Developer from a Domestic Tariff Area supplier who is not registered with the Central Excise authorities, or is a trader or merchant exporter, the procedure under sub-rule (1) and (2) above shall apply, *mutatis mutandis,* except that the goods shall be brought to the Special Economic Zone under the cover of an Invoice and the ARE-1 shall not be required.

(11*)* The Unit or Developer may also procure goods from Domestic Tariff Area without availing exemptions, drawbacks and concessions on the basis of invoice or transport documents, issued by the supplier, provided that such invoices or transport documents shall be endorsed to the effect that no exemptions, drawbacks and concessions have been availed on the said supplies.

(12) **Procedure for procurement from warehouse shall be as under: -**

(a) Where goods are to be procured from warehouse, a Unit shall file a Bill of Entry with the specified Officer.

(b) The Unit shall submit Bill of Entry assessed by the Authorized Officer to the Customs Officer in charge of the warehouse from where the Special Economic Zone Unit intends to procure the goods.

(c) The Customs Officer in charge of the warehouse shall allow clearance of the goods from the warehouse for supply to the Unit without payment of duty on the cover of ex-bond Shipping Bill and on the basis of Bill of Entry duly assessed by the Authorized Officer.

(d) Where the re-warehousing certificate by way of endorsement by the Authorized officer on the copy of ex-bond Shipping Bill is not received by the Customs Officer in charge of warehouse within forty-five days from the date of clearance of the goods from the warehouse, the Customs Officer in charge of the warehouse shall proceed to demand applicable duty from the supplier.

Provided that for procurement of goods from Nominated Agency located in Special Economic Zone, the procedure as specified by Specified Officer shall be followed and there shall be no requirement of assessment of Bill of Entry or transfer of the goods under the cover of ex-bond Shipping Bill.

(13) A Special Economic Zone Unit may also procure goods from international exhibitions held in India following the procedures under sub-rule (12).

(14) **A Unit may also procure goods or services, without payment of duty from an Export Oriented Unit or Software Technology Park Unit or Bio-Technology Park Unit, by following procedures under sub-rule (12).**

(15) **A Unit may procure goods and services from another Unit located in any other Special Economic Zone, subject to following conditions, namely:-**

(i) The receiving Unit shall file Bill of Entry for home consumption with the Authorized Officer, in quintuplicate, giving description of the goods along with an invoice and packing list for assessment.

(ii) On the basis of such assessed Bill of Entry, the goods shall be allowed to be transferred to the receiving Unit under transhipment permit.

(iii) There shall be no requirement to file any additional documents or bond(s) for the purpose of transhipment of goods and the transhipment permission shall be stamped on the Bill of Entry itself.

(iv) The supplying Unit shall submit the re-warehousing certificate to the Specified Officer having jurisdiction over the supplying unit within forty five days, failing which the Specified Officer of the supplying Unit shall write to the Specified Officer having jurisdiction over the receiving Unit or Developer for demand of duty from the receiving Unit or Developer.

(v) Where the supplying and receiving Units are located in the same Special Economic Zone, the provisions of sub rules (i) to (iv) shall not apply and the movement of goods shall be allowed and such transactions shall be recorded in the regular books of accounts of the receiving Unit and the supplying Unit and no Bill of Entry shall be required to be filed.